

Workforce Partnership of Greater Rhode Island

Board of Directors Meeting

West Warwick netWORKri

Tuesday February 14, 2012

Present: Gip Cabral, Diane Cook, Vanessa Cooley, Bob Cooper, Marie DeRoche, Joseph DeSantis, Joseph DiPina, Victoria Gaillard-Garrick, Paul Harden, Steven Kitchin, Sharon Lee, Courtney Murphy, Joseph Oakes, Paul Ouellette, Gail Patry, Raymond Pingitore, Scott Seaback, Lauren Slocum, Robin Ann Smith, James White, Paul Wielgus

Absent: Michael Black, Alexis Devine, Cynthia Farrell, Thomas Fay, Carmen Ferguson, Raymond Filippone, Kathleen Grygiel, Karen Jedson, Wendy Kagan, Dorothy Mattiello, Betty Pleacher, Andrew Tyska, Darrell Waldron, Peter Koch

Staff: Christine Grieco, Diane Vendetti, Kara Aniballi

DLT Staff: David Tremblay, Sue Chomka

Board Presentation

Chair Steven Kitchin introduced Joseph DeSantis from Tri-Town Community Action Agency to give a brief overview of the services his agency offers.

Minutes of January 10, 2012

Chair Kitchin requested the Board review the minutes from the January 10, 2012 meeting.

VOTE: Paul Ouellette made a motion to approve the minutes. Robin Ann Smith seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchin welcomed newly appointed member, Gail Patry from Healthcentric Advisors, to her first Board of Directors meeting.

Chair Kitchin also stated WPGRI will be working to obtain an Incumbent Worker Waiver. This is will be discussed at the next Strategic Development Committee Meeting.

Executive Director's Report

Executive Director Christine Grieco introduced Department of Labor Chief, Marie DeRoche. Marie explained the high case load that each WIA counselor has and the amount of follow-up that is required for customers even after they exit (follow-up services must be provided for four quarters after exit date). She requested the Board take into consideration that there are not enough WIA counselors to do this work.

Assistant Director Sue Chomka stated that in the past she was able to assign other counselors to WIA cases utilizing the ARRA funds. These funds are now depleted and she no longer can afford to use

other funding sources to pay counselors to do WIA work.

Christine then presented to the Board PY11 first quarter performance as of November 14, 2011. WPGRI is currently passing in all areas except younger youth Diploma or Equivalent rate.

Revised FY12 WIA Budget

Chair of the Finance Committee, Joseph DiPina, presented FY12 revised WIA budget. The allocation for Adult and Dislocated Worker funds are adjusted to reflect the 1.5% rescission in funding.

VOTE: Joseph DiPina made a motion to accept the revised FY12 budget. Vanessa Cooley seconded the motion. The motion passed unanimously.

Termination of Corporate 401K

Joseph DiPina requested the Board vote on closing WPGRI's Corporate 401K effective today February 14, 2012. Former employees have been notified and have moved their money elsewhere, except one. A certified letter has been sent to this individual.

VOTE: Joseph DiPina made a motion to close the Corporate 401K as of today February 14, 2012. Vanessa Cooley seconded the motion. The motion passed unanimously.

Board Candidates

Paul Ouellette Chair of the Board Development Committee presented Mark Mancinho's resume to the Board. Mark was recommended by the President of RI AFL-CIO, George Nee, to represent one of the two mandated union seats.

Paul Ouellette proceeded to present Jay Visnjic resume to the Board. Jay is the General Manager of the Warwick Hampton Inn & Suites; he will represent the Hospitality seat on the Board.

VOTE: Paul Ouellette made a motion to send Mark Mancinho's and Jay Visnjic's resume to the Governor for recommended appointment. Paul Harden seconded the motion. The motion passed unanimously. Lauren Slocum recused herself from the vote, as there was a conflict of interest in regards with Jay Visnic.

Youth Council Candidates

Gip Cabral Chair of the Youth Council presented Craig Baker and Michelle Brophy's resume to the Board for approval to be members of the Youth Council.

VOTE: Gip Cabral made a motion to approve both Craig Baker and Michelle Brophy to the Youth Council. Scott Seaback seconded the motion. The motion passed unanimously.

Strategic Retreat Plan

Chair of the Strategic Development Committee stated he has been

working diligently to coordinate a meeting with the Strategic Development committee and the Strategic Retreat's Ad-Hoc Committee leaders, although this meeting has yet to occur due to conflicting schedules.

On Friday February 17, 2012, the Strategic Development Committee will be meeting with the Leaders from the Ad-Hoc Committee to discuss the developments that have been made since the Strategic Retreat.

Committee Reports

Board Development

There was no new business to report.

Quality Assurance

There was no new business to report. February's meeting has been canceled and the next meeting will be March 27, 2012.

Strategic Development

There was no new business to report.

Finance Committee

There was no new business to report.

Youth Council

There was no new business to report.

New Business

Chair Kitchin stated that during Executive Directors Christine Grieco's medical leave of absence it has been decided at the Executive Council meeting that Coordinator Diane Vendetti will fill in as Interim director.

Bob Cooper requested an explanation of two documents contained in the packets that had yet to be discussed. Diane Vendetti explained the FY11 JDF and WIA expenditure reports.

Old Business

There being no old business Chair Kitchin requested a motion to adjourn the meeting. The Board was invited to take a tour of the West Warwick netWORKri office provided by Manager Rebecca Mahle.

VOTE: Paul Ouellette made a motion to adjourn the meeting at 9:30am. Paul Harden seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi